

## CRDF Global Research Grant Competitions Cost-Sharing Policy

CRDF Global reserves the right to require a cost-share from applicants/awardees. If this is mandatory for a particular solicitation, then this requirement will be explicitly stated in the competition snapshot portion of the program RFP.

In addition, for-profit companies may be eligible to participate in research grant competitions if the RFP states that they are specifically permitted to do so. No policy in this document is meant to supplant information contained in any CRDF Global program RFP. If for-profit companies are eligible to participate in a particular solicitation, the RFP will state that these proposals must involve strictly R&D activities.\* For-profit companies must provide a cost-share for the projects.

- **U.S. for-profit companies** may not request any U.S. team expenses from CRDF Global. Such companies are required to cover all U.S. team expenses and contribute 10% towards the Non-U.S. team's expenses allowable by the program by committing cash, materials, or in-kind contributions. These expenses and their amounts should be described in the Budget and in the Budget Narrative.
- **Non-U.S. for-profit companies** may request the full amount of funding allowable by the program, but must additionally provide a cash, material or in-kind contribution equal to 5-10% of the total Non-U.S. team's expenses. CRDF Global will accept in-kind contributions such as equipment usage costs, personnel salary compensation, travel support, institutional or overhead support, and other allowable expenses.

*\*Applies unless otherwise stated in the program specific Request for Proposal (RFP). Applicants should carefully read the RFP for specific eligibility and allowable cost guidelines.*

### Eligible cost-shares must meet the following criteria:

- Cost-shares must be verifiable through appropriate documentation provided by the awardee
- Cost-shares must not be included as cost share contributions for any other award made from U.S. government funding
- Cost-shares must be necessary and reasonable for the accomplishment of project objectives
- Cost-shares must follow allowable costs guidelines in the competition RFP
- Cost-shares must not be paid by the U.S. government under another award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such a program can be applied to matching or cost sharing requirements of other U.S. Government-funded programs

### Types of Allowable Cost-Shares:

1. **Cash Contributions:** Cash contributions to CRDF Global awards may include cash provided to CRDF Global to be administered as part of a CRDF Global award or may be directly allocated to an awardee by a Third Party.
2. **In-Kind Contributions:** In-kind contributions to CRDF Global awards may include the following costs:
  - a. **Salary\*** (including fringe benefits) of any team member essential to the project. Salary and fringe rates should be listed separately for each team member in the cost share budget.
  - b. **Consultant services:** Labor and fringe rates for third parties providing volunteer services towards the project may be counted as cost sharing or matching if the service is an integral and necessary part of the project. Rates for third-party volunteer services must be consistent with those paid for similar work

by the non-Federal entity. In those instances, where the required skills are not found with the awardee, rates must be consistent with those paid for similar work in the labor market.

- c. **Equipment/Supplies:** Donated equipment, office supplies, or laboratory supplies. Value for these items must be assessed at fair market value of the property at the time of donation.
- d. **Travel:** For travel deemed necessary and reasonable to the project, the awardee may cost share appropriate travel expenses, including:
  - i. Airfare – Lowest cost economy airfare and compliant with the [Fly America Act](#)
  - ii. Lodging – Not to exceed applicable [domestic](#) or [international](#) U.S. government per diem rates
  - iii. Meals and Incidentals - Not to exceed applicable [domestic](#) or [international](#) U.S. government per diem rates
  - iv. Ground Transportation – Necessary local travel, such as taxis, rental cars, or mileage reimbursement on use of personal vehicles in accordance with the U.S. government allowance for [Privately Owned Vehicles](#) (POV).
- e. **Unrecovered Indirect Costs:** the difference between the amount charged to the award and the amount which could have been charged to award under the awardees federally-approved negotiated indirect cost rate (NICRA). Unrecovered indirect costs are only eligible as cost sharing for entities that currently have a NICRA with a cognizant U.S. government agency.

*\*SPECIAL NOTE: Please note that salary for U.S. for-profit company representatives are not considered cost-sharing.*

#### **Cost-Share Commitment Instructions:**

**At the time of proposal submission,** U.S. Institutions (if a cost-share is required) and all U.S. and non-U.S. for-profit companies are required to provide a letter of commitment to CRDF Global that includes a detailed description of the institution or company's cost-share contribution in U.S. Dollars (Cash and In kind value), and the signature of an authorized representative of the institution or for-profit company.

- **U.S. Institutions only, excluding for-profits:** Letter of Commitment, written on institutional letterhead, to contribute at least the minimum required cost-share, expressed as a percentage of the institution's total expenses (direct and indirect expenses).
- **U.S. for-profit companies only:** Letter of Commitment to contribute 10% of Non-U.S. expenses and coverage of all U.S. expenses
- **Non-U.S. for-profit companies only:** Letter of Commitment to contribute up to 5-10% of total Non-U.S. expenses

The cost-share value/amount should be included in the proposal/award budget and described in the Budget Narrative.